

PERSONAL APPLICATION FORM

Please fill out the complete application clearly and truthfully.

Information of the property

Street	_____	Move-in date	_____
ZIP Code/City	_____	Total rent	_____
Property	_____	Additional costs	_____
Indoor parking space	Yes No	Outdoor parking space	Yes No
Quantity	_____	Quantity	_____
First apartment	Second home		

Personal data

	1 st Tenant	2 nd Tenant
Name	_____	_____
First name	_____	_____
Street	_____	_____
ZIP Code/City	_____	_____
Privat phone	_____	_____
Business phone	_____	_____
Mobile phone	_____	_____
Fax	_____	_____
E-Mail	_____	_____
Resident since	_____	_____
Date of birth	_____	_____
Nationality	_____	_____
Civil status	_____	_____
Unmarried name	_____	_____
Profession	_____	_____
Employer	_____	_____
Reference and phone number	_____	_____
Employed since	_____	_____
Income per month net	_____	_____

	1 st Tenant		2 nd Tenant	
Do you have dept collection? (enclose the current extract from the debt collection register)	Yes	No	Yes	No
Do you have any leasing agreements? If yes, for what?	Yes	No	Yes	No
Do you play an instrument? If yes, which one?	Yes	No	Yes	No
Current landlord	Name _____		_____	
	Phone _____		_____	
Do you have a vehicle? If yes, what is the Control plate number?	Yes	No	Yes	No

Both rental parties

How many people live in the household? _____ Children? _____ Birth year? _____

Do you have pets? Yes No If yes, which kind of and what quantity? _____

Reason for changing the apartment _____

Purpose of the new apartment _____

Do you have a personal liability insurance with coverage of rental damage? Yes No

Insurance Company and Policy-Nr. _____
(enclose current policy)

How would you like the name badge to be labeled? _____
(the costs are to be paid by the tenant)

When concluding a rental agreement, a rental deposit in accordance with Art. 257e of the Swiss Code of Obligations (OR) is required in the form of a deposit account with a bank or a rental deposit insurance policy of a maximum of 3 gross monthly rents.

Enclosures apartment application

- Debt registry extract of all parties
- For foreigners: Copie of passport, residence authorisation and employment contract
- Insurance policy

Application forms without the above-named enclosures cannot be considered!

Integrating remarks

The application form is binding for the next 20 days. Should a tenancy agreement be made but under any cause not be signed, costs of Fr. 150.00 will have to be paid. At the same time, the signatory confirms, that all information is stated completely truthfully. False information can allow the landlord to quit the tenancy agreement immediately. The property management is entitled to obtain references from landlords and employers etc.

The application form will be handled absolutely discretely.

City/Date

Signatures of applicants

Notes/remarks for the administration